

**WCO Board of Directors Meeting  
Arlington Ag Research Station, Arlington, Wis  
Friday, March 18, 2016 @ 3:00 pm**

President Kathy Vander Kinter presiding

**Roll Call:** Matt Digman, Cole Olson, Bryce O'Leary, Kathy Vander Kinter, Chuck Rabitz, Maria Woldt.

**Approval of Today's Agenda:** Bryce moved to accept the agenda. Cole seconded. Agenda approved.

**Approval of Minutes** from Jan 25 and Jan 27 meetings at the Symposium: Chuck moved to approve the minutes as presented. Cole seconded. Minutes approved.

**Treasurer's Report:** YTD Financials were presented. The report does not include money from the Symposium or roughly \$1,000 in membership and sponsorship that was recently deposited into the account. During the transition from Shelley to our next bookkeeping professional, there are a few things that need to be entered into our spreadsheet.

Bryce moved to accept the financial report. Cole seconded. Treasurer's report accepted.

**Exec Director Report:**

At the end of February, items were picked up from Shelly's house and Maria began going through files to learn more about the procedures of Shelly's work. Since the Symposium, most of Maria's time has been dedicated to making the Safety Training a success. A newsletter was sent in February and was well received.

**Membership:** A second mailing to delinquent members was sent at the end of February. There are a few trickling in and email reminders and calls will be made going into April.

**Sponsorship:** Sponsorships are continuing to come in. There are a few follow-ups needed.

**Online member database:** Maria has agreed to assume full accountability for memberships. In order to make the process run smoothly, the backend of our website is being improved such that we can use our site as a member database. This will significantly reduce data entry as members already need to be entered into the website. This saves a step and protects WCO data. The same is being built for sponsorship and events.

Taxes: Taxes were filed.

### **Committee Reports:**

**Scholarship:** Plans are in place for 3 - \$1,000 scholarships again in 2016. Deadline is May 1, applications available on WCO website. The scholarship committee is developing an Employee of the Year award. The award will be \$1000 split between employee and employer - \$750, \$250 accordingly. Application is under review.

**Recruitment/Nomination:** (Olson) Overall process at annual meeting went well, but recruitment process needs to be improved. Maria will make contact with Cole this spring to determine who we need to recruit for positions. The July and November newsletters will contain information to apply.

**News/Media:** (Meyer) 3 per year newsletter program will remain in place (February/July/November). Maria doing a great job keeping the newsletter fresh. Compliments on our newsletter. People seem to like it and discussions were had about adding a fourth issue if content, ads and size warrants. The WCO website is currently being formatted to mobile friendly. It should be finished this spring some time.

**Special Projects:** (Digman) The Safety Training was a success. Speakers were more engaging than previous year and overall, attendees walked away happy with what they learned. Attendance was a little light, and a new location should be considered. In 2017, the safety event should be help in conjunction with the Symposium and the March event should be focused on HR and/or social media.

In 2017, PNAAW and MFA members should be invited to attend. They don't need to co-host, but they should be invited.

**Safety / Regulations:** (Vander Kinter) There have been some positive developments in WI loH legislation. Permits are still needed, but there have been changes to the process that are beneficial. For the most up-to-date information, go to <http://wisconsin.gov/Pages/dmv/agri-eq-veh/ag-prmts.aspx> There are also some loH events being hosted by Extension around the state. Members are encouraged to attend.

**Education / Conference:** (Vander Kinter) The education committee met in March to discuss topics for the 2017 conference. Kathy recorded the topics and will be moving through the process per usual. Tracks were discussed and a draft schedule is being developed. Ideas for events to model after were discussed.

### **New Business:**

Banking update: Chuck Rabitz has been given the go-ahead from his employer to do minor bookkeeping for WCO. He works for Denmark State Bank. It was moved that the WCO checking account be moved from DeForest Community Bank to Denmark State

Bank since Chuck will be doing the bookkeeping. Mobile deposit, online banking and a debit card will make having the bank account in Denmark a non-issue. Bryce moved to open a checking account with DSB, and Cole seconded. Chuck abstained from voting. Motion passed.

ByLaw Change: There are a number of small bylaw updates and changes that need to be made. Given that Chuck will be doing the bookkeeping, it is suggested that the Secretary/Treasurer position be split. This will require a bylaw change. It is suggested that the bylaws be updated as part of the Annual Meeting in January 2017. Until a vote is obtained, Chuck will act in this capacity as we need someone immediately.

**Respectfully submitted by: Maria Woldt for Troy Meyer**